**Present**: Canon Ed Pruen Chairman

**Lasham**  Maurice Goor Churchwarden

Deidre Toogood Churchwarden

Cate Baynton

Charlie Shaylor

Gillian Gardiner

Frances Parris

Stuart McCandlish

**Bentworth** Cathy Dumelow Churchwarden

Liz Preece Churchwarden

Sarah Whiteley

Mervyn Dunwoody

1. **Canon Ed** opened with prayers.
2. **Apologies**: Sue Phillips and Michael Del Mar.
3. **Minutes**: The combined section of the PCC held on 23.01.18, which have been circulated, were signed and approved.
4. **Appointment of PCC secretaries:** the chairman welcomed the new PCC Secretaries (Cate Baynton for Lasham, and Sarah Whiteley for Bentworth). New members were also welcomed and introduced.
5. **Canon Ed’s Report:**
6. There has been an increase in baptisms within the benefice to date – already more than twice as many as last year, as well as 10 weddings and sadly a number of significant funerals.
7. A benefice meeting was held in Old Alresford Place on 21st January to begin to work together and to discuss changes to the service schedules. These changes are now in place; while some aspects need to be reviewed the service schedule is now more manageable.
8. The Royal Marines are placing a plaque in Medstead Church, in honour of Royal Marine General Sir Lewis Stratford Tollemache Halliday VC, on 15th July 11.00. **All are welcome.**
9. **Churchwardens, Sacristan and Verger’s roles.** Thought needs to be given to formal roles in church, to release churchwardens from assumed duties. Do we need to think about having people trained up to help cover these roles? A list of roles is to be emailed to PCC members. **Action – Canon Ed**
10. Ch**urchwarden’s reports:**

**Bentworth**: while they are sad to lose hosting the 10.00 a.m. Benefice Service, Bentworth has noticed more people visiting from other churches within the benefice.

**Lasham:** in general, it is felt that the new service schedule is working well.

Canon Ed asked for the PCCs to give some thought as to how to reduce the number of meetings. The aim should be to work together more, as a benefice. Concern was raised by a number of PCC members as to how long such meetings would take and whether a benefice meeting should be separate from the church PCCs.

1. **Dates for Harvest and Christmas**

* Lasham Harvest Festival 14th October - 9.15 a.m.
* Bentworth Harvest Festival 14th October at 11.00 a.m.
* Lasham Carol Service 16th December – a morning service being considered: to be confirmed. **Action – Canon Ed**
* Christingle – date to be confirmed. **Action – Canon Ed**
* Bentworth Carol Service. To be a community event – date to be confirmed. **Action – Canon Ed.**

1. **Open the book**: Last theme - Marriage at Canaan, which received a positive response.

**Messy Church:** There has been a slight downturn in the number of children attending; numbers have ranged from 35 to in the 70s.It can be difficult to know at what age to pitch the content due to the range of ages attending, so the leaders have learnt to adapt. Messy Church will be run at the Medstead Fete, and new helpers are always welcome.

1. **Safeguarding and Risk Assessment**

* A safeguarding officer has been appointed for Medstead. An officer is still needed for Shalden. (Since appointed).
* Bentworth to share ‘Lone Worker Policy’ for use in the benefice. **Action – M Dunwoody.**
* Canon Ed asked that church events are covered by risk assessments. The risk assessments need to be stored safely in the vestry, avoiding the use of private houses. **Winchester Diocese Safeguarding Resources** – have useful templates that can be accessed by the parishes. The PCCs must remember that they are legally responsible for the safety of parishioners.
* **GDPR:** should we have a data protection officer for the benefice? The Data Privacy Notice for Bentworth and Lasham was presented. Its adoption was proposed by C Shaylor and seconded by M Goor. It was approved unanimously.

1. **Karamoja Update**: New students are being welcomed to the project and we are being invited to sponsor one of these students. Shalden and Lasham often combine to provide sponsorship, while Medstead finance a student on their own. The treasurer should send a note requesting sponsorship support. **Action – Charlie Shaylor & Mervyn Dunwoody.**
2. **Date of next meeting.** Canon Ed proposed a benefice meeting to be held on Tuesday 16th October 7.30 p.m. – to be confirmed. **Action: Canon Ed.**

Lasham’s Deanery Synod Representative, Antonia Goor, invited anyone who wished to attend, to join her at the next meeting on 7th June at Medstead Church Hall. 7.15 p.m. refreshment,

7.30 p.m. start. **All welcome.**

**The two PCCs then met separately**

**Lasham Agenda**

Canon Ed withdrew and **Deidre Toogood** took over as **Chairman**

1. The **minutes** of the last meeting (23.01.18) were signed as a correct record.
2. **Matters Arising –** no matters arising
3. **Election of Officers**
4. Treasurer -Michael Del Mar – proposed by M Goor, seconded by G Gardiner.
5. Parish Safeguarding Officer – Jean Osgood – proposed by S McCandlish, seconded by F Parris.
6. Electoral Roll Officer – Frances Parris – proposed by C Baynton, seconded by D Toogood.
7. Health and Safety Officer – Maurice Goor - proposed by D Toogood and seconded by C Baynton
8. Standing Committee, this is the churchwardens, treasurer, and Canon Ed by default -proposed by S McCandlish and seconded by F Parris.

**Canon Ed re-joined the meeting.**

1. **Correspondence**– no matters arising.
2. **Treasurer’s Report:** The Income and Expenditure Statement from 1 January 2017 until the 30th April 2018 has been circulated to all members. Deidre Toogood highlighted the fact that we may have a modest shortfall over the course of the year. There were no queries, and thanks were expressed to Michael Del Mar in his absence.

* A resolution was made to change the banking signatories to M Goor, D Toogood and C Baynton. This was proposed by G Gardiner and seconded by S McCandlish
* Online banking is being considered. Canon Ed recommended seeking advice from Paul Adams (treasurer for Medstead PCC); Action: **churchwardens and treasurer.**
* Ed asked for all to be reminded that money from services should not be counted by one person alone. There must be someone else present.
* Life giving options to be reviewed at a future date.

1. **Fabric and Health and Safety:**

* A number of members of the PCC advised that they would welcome the opportunity to see what changes are being proposed to the structure of the church. **Action: Frances Parris** to liaise with Caroline Egleston (Village Committee Secretary) to arrange for the plans to be seen and discussed, possibly at next village PCC.
* Deidre Toogood felt it would be lovely to thank those who keep our church looking beautiful, through cleaning, grass cutting and flower arranging. It was suggested that some form of ‘open church’ event be held in September as thanks, and to encourage others to become involved. Details to be confirmed. **Action: D Toogood.**

1. **AOB:**

* M Goor advised that the boiler should be fixed on Monday and the organ has been tuned.
* Deidre Toogood would like to encourage more people to take part in the September Cycle ride which is usually 2nd week of September. Michelle Rankin is the area contact for this event. Half the proceeds go to Lasham Church, and half to Historic Churches. If you participate you can apply to Historic Churches for grants when needed. It was felt that if families were to be involved, a safer route was needed. Lasham Woods and the airfield were suggested. **Action: M Goor** to speak to airfield.
* Cushions needed for the pews at back of the church; quotes are needed: **Action: Canon Ed**
* Sunday School: what is its future in Lasham? To be reviewed.

1. **Dates of next PCC Meeting:**

Lasham to meet: Thursday July 5th, 7.30 p.m. at Stuart’s house. Agenda items to be sent to Cate.

**The Meeting was closed.**